

York Community Woodland Project Advisory Group

Draft Terms of Reference (01/11/2020)

Membership (max 12):

- Community Forest Trust
- City of York Council – Relevant officers (tbc)
- Forestry Commission
- Natural England
- Rufforth and Knapton Parish Council (1 x representative tbc)
- Rural West York ward Committee (1 x representative tbc)
- Treemendous
- White Rose Forest
- Woodland Trust
- Woodmeadow Trust
- Yorkshire Wildlife Trust
- Yorwaste

Nominated representatives and co-optees:

- Members are able to nominate suitable representatives and co-optees best suited to meet project objectives

Sub groups/ Task and finish groups:

- There may be occasions when sub groups/task and finish groups are required to address specific tasks. This will be through agreement of the steering group

Chair:

- YCW Project manager/lead

Reporting through to lead partner (CYC):

- City of York Council's Executive, Executive Member for Environment and Climate Change and Corporate Management Team (as required)

Role:

- To advise and make recommendations to City of York Council's Corporate Management Team and Executive regarding;

- Overall project vision, objectives and scope – as detailed in the draft PID
- Detailed phases of the draft project timeline/plan such as;
 - Detailed site appraisal and concept design
 - Early community and stakeholder engagement
 - Project communications
 - Formulation of a community owned vision and community co-design objectives
 - Final woodland design plan
 - Opportunities for external funding / the appropriate blend or stacking of funding to best support project vision and objectives
 - The process and nature of woodland creation/delivery, maximising where possible active community and stakeholder engagement
 - Options for longer-term sustainable woodland management
 - Overall/detailed project evaluation to share learning and inform future practice
- Bring professional insight and expertise to inform the above
- Positively promote and champion the project within respective networks
- To add value to the project through identification of shared outcomes and pro-active alignment of activities and initiatives where these have potential to add value and enable the project to be more than the sum of its parts

Anticipated time commitment:

- At least one 2hr Covid compliant session every 2 months commencing Dec 2020 (annual schedule of meetings to be set in advance)

Expectations/Asks:

- Actively participate in the project and ensure the required time/capacity is available to support the work in hand
- Declare relevant interests and avoid potential conflicts of interest (e.g. if your organisation is a potential bidder for any of the work packages above)